

TOWN OF ST. LEO
REGULAR COMMISSION MEETING
November 14, 2011
7:00 PM

OPENING – Mayor Hamilton

INVOCATION AND PLEDGE OF ALLEGIANCE – Mayor Hamilton

ROLL CALL Donna DeWitt, O.S.B. – Mayor Pro Tem
Richard Christmas – Commissioner
William Hamilton, - Mayor
John “Jack” Gardner – Absent
Robert Courtney – Commissioner

STAFF Joan Miller - Town Clerk
Patricia Petruff, Esquire - Attorney
Jan Norsoph - Planner

GUESTS

James Hallett, OSB	Dan Fowler, LPF
Frank Mezzanini	Thomas Gould
Deputy Ed Day	

MINUTES **MOTION: TO APPROVE THE MINUTES OF COMMISSION MEETING ON OCTOBER 10, 2011.**

MOTION BY: Commissioner Christmas

SECOND: Commissioner DeWitt

Discussion.

VOTE: Unanimous for Approval, 4/0

EXPENSES AND BUDGET REVIEW

MOTION: TO ACCEPT FINANCIAL REPORT DATED NOVEMBER 14, 2011.

MOTION BY: Commissioner Christmas

SECOND: Commissioner Courtney

VOTE: Unanimous for Approval, 4/0

MAYORS REPORT

ORDINANCE 12-01- 1ST Reading and Public Hearing

Mayor Hamilton read the ordinance by title only. **AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF ST. LEO, FLORIDA AMENDING PART III LAND DEVELOPMENT CODE OF THE TOWN OF ST. LEO CODE OF ORDINANCES AS CONTAINED IN THIS ORDINANCE; AMENDMENDING ARTICLE III, DEFINITIONS, ARTICLE IX, VARIANCES, APPEALS, REZONINGS AND LAND DEVELOPMENT CODE AMENDMENTS, ARTICLE XI-SIGN REGULATIONS, ARICLE XII; LANDSCAPE BUFFERING AND TREE PROTECTION AND ARICLE XVII, ENFORCEMENT, PENALTIES AND REMEDIES; AND PROVING FOR FINDINGS OF FACT; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; AND PROVIDING AND EFFECTIVE DATE.**

Discussion

COMMISSION REPORT

The Municipal Association of Pasco Meeting was held at the Abbey Course Restaurant. Guest speaker Allan Altman, spoke about the Local Government Infrastructure Sales Tax, followed by a lively discussion.

PLANNER REPORT

LANDSCAPE BUFFER AND LIGHTING PLANS OF SAINT LEO UNIVERSITY INTRAMURAL FIELD

Discussion

Frank Mezzanini submitted photographs taken from a crane giving a bird's eye view showing what can be seen from the point that the new lights would be placed.

MOTION: TO APPROVE RESOLUTION 12-05 APPROVING SAINT LEO UNIVERSITY INTRAMURAL LANDSCAPE BUFFER AND LIGHTING PLAN WITH CONDITIONS AS STATED.

MOTION BY: Commissioner Christmas

SECOND: Commissioner DeWitt

Discussion.

VOTE: Unanimous for Approval, 4/0

OVERVIEW OF F.S. CHAPER 163 GROWTH MANAGEMENT AMENDMENTS

Planner Norsoph described new requirements that will affect our Comprehensive Plan.

ATTORNEY REPORT

CHRISTMAS DRIVE

A citizen requested that the reference to a “dirt drive”, be removed from the boundary survey provided by DC Johnson. Attorney Petruff discussed this with the surveyor and was told that by professional standards, noted geographic and topographic observations may have to be on the survey. Further attention will be given to this matter.

CLERKS NOTES

DISASTER RECOVERY CONTRACT

In 2007, the Town of St. Leo entered into a contract with Phillips and Jordan for Debris Removal. The contract expired in 2009 and was extended for one year. Pasco County has since contracted with Bergeron Grubbs Emergency JV. The City of Dade City and Zephyrhills have entered into a cooperative contract based on the new Pasco County contract. Certain procedures are required if the Town also wants to enter a cooperative (formerly known as piggyback) contract with a company such as this one.

Having a contract in place is a matter of insurance and only in case it is needed. It is possible that the Town does not have the amount of liability required to hire a company such as Bergeron Grubbs.

Discussion.

Mayor Hamilton suggested that Attorney Petruff should go ahead with preparing a cooperative contract for disaster management.

SR 52 Lighting

TECO has installed the lights between the Holy Name Monastery and Pompano Street. A new light was also added to a pole in front of Town Hall to illuminate the new town sign.

Solid Waste Assessment

A solid waste assessment has been received from Pasco County and the Town has filed for an appeal.

OLD BUSINESS

Multi Use Trail

Planner Norsoph mentioned that a meeting was held on November 10th regarding the trail. Norsoph will update the commission as information comes forward.

NEW BUSINESS

Saint Leo University representatives spoke regarding their concern about the fees that Dade City is charging (50% of normal fee based on value and project size) for the new parking garage. They stated that the permitting fees are unreasonable because SLU is already paying a private contractor (Nova Engineering) to do similar work.

Attorney Petruff suggested that the University bring these concerns to the City of Dade City, since the Town does not set fee amounts for building permits.

Commissioner Christmas asked Frank Mezzanini if the Saint Leo University Board approved additional funding for the parking garage project. Mezzanini said the board did, and agreed to a fourth garage bay. The permit may come to the Town as early as next month.

Commissioner Christmas also asked if there was any basis to the rumor that SLU was planning to purchase Holy Name Monastery building and property, all north of SR 52 within the town. Mezzanini said that there have been discussions and that no deals have been made. Commissioner DeWitt stated that the building is too large for the existing Benedictine community. No official comments have been made by Holy Name.

The tree in the Monastery driveway is going to be relocated. Planner Norsoph stated that tree relocation does not require a permit if the tree, is 5" or less DBH.

ADJOURNMENT

MOTION: TO ADJOURN MEETING AT 8:50 P.M.

MOTION BY: Commissioner Christmas

SECOND BY: Commissioner Courtney

VOTE: Unanimous for Approval, 4/0

Respectfully, Joan Miller, M.M.C.